



# 2018-2019 ENROLLMENT CONTRACT

## Child Information

Child's Name: \_\_\_\_\_ Gender:      Male      Female

Date of Birth: \_\_\_\_\_

## Parent/Guardian Information

### Parent/Guardian 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Employer: \_\_\_\_\_

### Parent/Guardian 2

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Employer: \_\_\_\_\_

## Emergency Contact

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

## Registration & Enrollment

| AGE GROUP<br><i>(please check)</i>                       | SCHEDULE<br><i>(please check)</i> | DAYS EACH WEEK<br><i>(please check)</i> | MONTHLY RATE |
|--|-----------------------------------|---|--------------|
| <b>INFANTS</b><br>(8-weeks to 18 months)                 | Full days (7am-6pm)               | x                                       | \$1470       |
| <b>TODDLERS</b><br>(18 months to 24 months)              | Full days (7am-6pm)               | M-F                                     | \$1445       |
|  | Half days (7am-1pm)               | M-F                                     | \$900        |
| <b>TODDLERS</b><br>(2 Years by December 1)               | Full days (7am-6pm)               | M-F                                     | \$1445       |
|  |                                   | M, W, F                                 | \$867        |
|  |                                   | T, TH                                   | \$578        |
|  | Half days (7am-1pm)               | M-F                                     | \$900        |
|  |                                   | M, W, F                                 | \$540        |
|  |                                   | T, TH                                   | \$360        |
| <b>PRESCHOOL</b><br>(3 or 4 years by December 1)         | Full day (7am-6pm)                | M-F                                     | \$1390       |
|  |                                   | M, W, F                                 | \$834        |
|  |                                   | T, TH                                   | \$556        |
|  | Half days (7am-1pm)               | M-F                                     | \$875        |
|  |                                   | M, W, F                                 | \$525        |
|  | T, TH                             | \$350                                   |              |
| <b>K'TANIM PRESCHOOL</b><br>(3 or 4 years by December 1) | Short day (8:30am-1pm)            | M-F                                     | \$575        |
|  | Long day (8:30am-3pm)             | M-F                                     | \$675        |

## Permissions

| JCC has permission to:   | Yes | No |
|--|-----|----|
| 1. Include my preschooler in the JCC Aquatics program (3 and 4 year old program).  |     |    |
| 2. Use photos/videos of my child for marketing purposes including but not limited to printed marketing material, JCC website, within the JCC and Wolk building, social media, JCC magazine. Your child's identifying information will not be released. |     |    |
| 3. Administer first aid to my child in the case of an emergency.   |     |    |
| 4. List our name/email/phone number in the school directory.   |     |    |

## Policy

### I understand and agree to abide by the following policies:

**Registration Policy:** Registration takes place on a first-come first-served basis.

**Liability:** The Louis S. Wolk JCC of Greater Rochester is hereby released from any liability or legal actions for accidents or illness for the above-named individual through their participation in the program.

**Payment Policy:** Program fees are due on the first of each month. Tuition payment is required regardless of absence due to vacation or illness. It is expressly understood that this is a binding contract and will be enforced. I understand that if the Louis S. Wolk JCC of Greater Rochester must use legal proceedings to collect any unpaid tuition, I will be responsible for any legal costs and expenses incurred by such legal proceedings. The Louis S. Wolk JCC of Greater Rochester reserves the right to withhold service on delinquent accounts.

**Late Pick-Up Policy:** A late fee for children picked up after their enrollment program time ends will automatically be charged \$1/min per child to the method of payment listed above.

**Membership Policy:** Program participants must maintain a continuous family membership at the Louis S. Wolk JCC of Greater Rochester throughout the duration of enrollment.

**Cancellation Policy:** All cancellations must be made in writing at least 30 days in advance in order to cancel remaining payment obligations. The Louis S. Wolk JCC of Greater Rochester reserves the right to withdraw a child when s/he is unable to adjust to the program. Upon termination, the balance of any prepaid fees will be refunded.

**Prorating Policy:** Tuition cannot be prorated for participant absence, illness, vacation or mid-year contract changes.

**Discontinuation of Services Policy:** If the Louis S. Wolk JCC of Greater Rochester determines that continued participation in the program is not appropriate, the JCC reserves the right to discontinue services. In such circumstances, any unused portion of program fees paid to date, minus the deposit, will be refunded. The JCC reserves the right to cancel the enrollment.

**Child Abuse:** The Louis S. Wolk JCC of Greater Rochester is mandated under Social Services Law to report when we have reasonable cause to suspect a child is being abused or maltreated.

**Babysitting:** The Louis S. Wolk JCC of Greater Rochester is not responsible for its employees when hired by members/guests for at home babysitting. JCC staff MAY NOT transport children to or from the JCC Wolk Children's Center if it is prior to, or at the end of, their scheduled shift.

**Food:** The JCC Wolk Children's Center is a peanut/tree nut free, kosher, vegetarian (no meat, poultry, or shellfish) facility. All snacks served by the JCC are kosher, and lunches brought to school must be vegetarian. Please do not send nuts, nut products, peanut butter and any foods containing peanut oil to school as they will not be served.

**Parking:** The Wolk Children's Center parking lot may be used by parents for pick-up and drop-off only. Parking in fire lanes is never permitted nor is leaving unattended children in a car in the parking lot. Illegally parked cars may be ticketed and towed.

**Signature:**

\_\_\_\_\_

### For Office Use

**Class Assignment:** \_\_\_\_\_ **Enrollment Fee:** \_\_\_\_\_ **Member ID:** \_\_\_\_\_



Louis S. Wolk Jewish Community Center of Greater Rochester  
The William and Mildred Levine Building  
1200 Edgewood Avenue | Rochester, NY 14618

jccrochester.org  
(585) 461-2000