- Go to https://ops1.operations.daxko.com/online/2039/Security/login.mvc/find account
- 2. Click on **Log In** button
- Select Sign Up if you have <u>never had an account at the JCC</u>. Don't remember your password?
 Click on Forgot Password and select one of the Send Me a One Time Code for Quick Log In options. Use this code to log into your account.
- 4. Choose your membership type
- 5. Scroll to the bottom of the page and click the Start button
- 6. Enter in your email address and create a password. Passwords need to be at least 7 characters long, include both upper and lower case characters and include at least one number. The front desk cannot reset passwords, so please save this information for future use. Continue by adding in your Personal Information and Emergency Contact information. After you have verified this information is correct, click the Next button on the bottom right hand side of the screen.
- 7. If applicable, add additional family members. Based on the age of the family member/s, choose between the following three options:



If you see the following message, below, when attempting to add additional family members, the Membership Type selected is for an individual account only:

Additional member will be added as inactive. Continue

Please return to the previous page by selecting the Back button and select the correct membership type. The description for the Membership Type is written below each selection. Once the membership type has been updated, add the Personal Information for each family member. When done, click the Next button at the bottom right hand side of the screen. Repeat this step until all family members have been added.

- 8. Once they are all added, click the Next button.
- 9. Read and sign the agreement by clicking the Accept & Sign button, sign your name using your mouse or touchscreen, and then click the I Agree button.
- 10. On the Make Payment screen, please review that membership type is correct. This information is listed underneath Make Payment.



11. Click on Add Promo Code and enter the promo code. Click Apply. This removes all charges



12. Select payment method and enter in your credit/debit/bank account information. Our membership system requires a credit card or checking account to process a membership. If you want to cancel, just email us at BetterTogether@jccrochester.org one month prior to the recurring

monthly charge on the first of the month. Cancelation requests received less than 30 days before the first of the month will not take effect the following month, and will begin the month after. There are no refunds for non-usage. For questions regarding our cancelation policy simply call Member Services at 585-461-2000.

- 13. Click the box stating 'I'm not a robot'
- 14. Click the blue Pay button
- 15. If you would like to use your phone to check in for your visits at the JCC, choose the option to Send Barcode Link. If you would prefer to use a key tag, one will be provided to you upon your first visit to the JCC.

Your JCC membership is now active! Please come into the J to get a tour of our beautiful facility, your key tag and your photo taken at Member Services. We are so glad you've joined us!